



## Minutes of the Springbrook National User Group Annual Business Meeting

April 3, 2013

The Annual Business Meeting of the Springbrook National Users Group (SNUG) was called to order on April 3, 2013, at 7:40 am at the Hilton Hotel in Portland, Oregon. Board members present were President Pam Arends-King, Vice President Julie Interrante, Treasurer Kim Hulse, Secretary Juanita Brunzell, and Michael Harvey.

Pam opened the meeting and introduced the board members present.

Pam explained what we have accomplished over the time this board as served:

- Registered organization with the State of Oregon
- Federal tax ID number
- Tax exempt status
- By-laws and finance policies

Pam thanked Kim and Juanita for the time they served on the board.

Pam explained the ballot process for electing the two new replacement board members. She introduced the nominees. Present at the meeting were Aaron Olsen, Mary Alsbury, and Erlinda Palafox.

One vote was permitted for each member organization present. They were given ten minutes to complete their ballots. Julie and Kim collected and counted the votes.

During the counting process, Pam continued with the meeting.

- She announced that we now have near 200 paid members and may even break even this year with our finances. We have collected \$22,275 in membership.
  - Our expenses include items such as the website, management company.
  - We will continue to mail out to non-members and new clients to encourage membership.
  - We will continue to add value to our membership

Pam encouraged use of the SNUG Listserv. If members are not currently on the listserv, she urged them to contact SNUG to be added, stressing the value of the service in communicating with fellow users across the country.

Pam announced we are attempting to form more regional groups and will be working closely with Springbrook Software to do so.

The financial reports and minutes are all posted on the SNUG website.

Pam announced the two new board members are Aaron Olsen and Debra Smith-Wagner. She thanked all who ran for the office and thanked all members who attended the meeting.

There being no questions or further business the meeting was adjourned at 8:05 am.

Respectfully submitted,  
Juanita Brunzell, Secretary