



## Minutes of the Springbrook National Users Group Board of Directors Meeting

May 3, 2016 | 8:00 am (PST)

The meeting of the Springbrook National Users Group (SNUG) Board of Directors was called to order on May 3, 2016 at 8:04 am Pacific Time by President Julie Interrante. Other board members present were Hubert Wenzel, Heidi Bova, Rhett Hogan, Sean Tran and Stacey Barrett (staff).

Absent: Steve Corbeille and Art Martinez

### **Approval of Consent Agenda/Additional Agenda Items**

President Interrante requested if there were any changes to the agenda previously emailed out to the board for the meeting. Interrante requested the February financials be added to the agenda.

- Approval of March 10, 2016 Board Meeting Minutes
- Approval February 2016 Month End Financial Statement
- Approval March 2016 Month End Financial Statement

A motion and second to approve the consent agenda. The motion was unanimously approved.

Hogan joined the call at 8:08 am.

### **Source Code**

A discussion ensued regarding the Source Code agreement with Accela. Barrett confirmed that with the current agreement it states, *"This Agreement is binding upon the transferees, successors and assigns of Springbrook whether such transfer or assignment is voluntary or involuntary."* Barrett stated that although the agreement states the source code is transferrable to the merged company, we should still request an updated contract with Accela named on the Source Code License Agreement. Interrante will follow up with Tim Rosener regarding an updated contract.

### **Conference**

Interrante reported that the agenda is still not available. She will contact Jaime at Accela and inquire about the agenda. A discussion ensued regarding options that if no education content was provided at the Accela conference, SNUG should consider holding a one day education event. It was the consensus of the board that no further action be taken until the agenda is set.

### **Annual Meeting**

Barrett reported that per the SNUG Bylaws, the board election and Annual Meeting takes place during the Software Conference. This bylaw allows the board terms to be extended until the meeting and vote takes

place. Barrett stated that if Accela provides education for SNUG members at their conference, we will need to ask to hold an Annual Meeting. If they do not, SNUG will have to organize an Annual Meeting to hold elections and bylaw changes.

**User Group Meetings**

Tabled until June Board Meeting.

**Board Nominations**

Tabled until June Board Meeting.

There was no additional old business and no new business.

The next meeting will be June 9, 2016 at 8:00 am (Pacific Time) via conference call.

The meeting adjourned at 8:46 am.

Respectfully submitted,



Stacey Barrett  
SNUG Association Manager