



Minutes of the Springbrook National Users Group Board of Directors Meeting

June 9, 2016 | 8:00 am (PST)

The meeting of the Springbrook National Users Group (SNUG) Board of Directors was called to order on June 9, 2016 at 8:06 am Pacific Time by President Julie Interrante. Other board members present were Hubert Wenzel, Heidi Bova, Rhett Hogan, Sean Tran, Steve Corbeille, Art Martinez and Stacey Barrett (staff).

Approval of Consent Agenda/Additional Agenda Items

President Interrante requested if there were any changes to the agenda previously emailed out to the board for the meeting. Interrante requested the February financials be added to the agenda.

- Approval of May 3, 2016 Board Meeting Minutes
- Approval May 2016 Month End Financial Statement

A motion and second to approve the consent agenda. The motion was unanimously approved.

Martinez joined the call at 8:10 am.

Source Code

Interrante reported that she has received an amendment to the original Source Code agreement. A discussion ensued regarding the amendment to Source Code agreement with Accela. Wenzel inquired about the original agreement stating that Springbrook Software was an Oregon Corporation and whether or not we need to update that language in the amendment since Accela (formally Springbrook) is located in California. Barrett will verify if that is concern and needs to be updated on the amendment.

After further discussion a Motion was made to sign the amendment for the Source Code Agreement between Accela and Springbrook National User Group. The motion was unanimously approved.

Conference

Interrante reported that the agenda is set for the Accela Conference. She indicated that the majority of presentations for Springbrook Users will be held on Wednesday, August 24th. It was her recommendation to the board to hold the SNUG Annual Meeting immediately after the last presentations on the 24th from 3:45 – 4:30 pm. She reported that she has contacted Tim Rosener with Accela regarding usage of the one of the rooms on that day.

Bova joined the call at 8:30 am.

Barrett noted that in the past, the SNUG board has meet with Springbrook during the conferences. It was the consensus of the board to have Martinez contact Rosener about a possible meeting with the SNUG board and Accela during the conference.

A discussion ensued regarding staff travel to the Accela Conference for the Annual Meeting and possible board meeting. It was the consensus of the board that staff be in attendance for the Annual Meeting. Barrett reported she will verify time commitment with Mike Fisher of Update Management and email the board.

User Group Meetings

Martinez will contact Rosener regarding SNUG users holding User Meetings.

There was no additional old business and no new business.

The next meeting will be July 14, 2016 at 8:00 am (Pacific Time) via conference call.

The meeting adjourned at 8:55 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barrett".

Stacey Barrett
SNUG Association Manager