



Minutes of the Springbrook National Users Group Board of Directors Meeting

January 14, 2016 | 8:00 am (PST)

The meeting of the Springbrook National Users Group (SNUG) Board of Directors was called to order on January 14, 2016 at 8:146 am Pacific Time by President Julie Interrante. Other board members present were Hubert Wenzel, Steve Corbeille, Heidi Bova, Rhetta Hogan and Stacey Barrett (staff).

Approval of September Board Meeting Minutes: After review of the previous meetings minutes, a motion was made to accept the December 15, 2015 board minutes as presented. The motion was seconded and unanimously approved.

November 2015 Month End Financial Statement: After review of the December financials, a motion was made to accept the December 2015 financials as presented. The motion was seconded and unanimously approved.

Springbrook Software/Accela

Interrante reported that she, Steve Corbeille and Art Martinez met with Accela regarding the relationship between the two organizations. She indicated that this was an exploratory meeting and felt that Accela was still figuring out the processes within their company after all the acquisitions. She did report that Accela at this time was not interested in adding the SNUG membership onto their contract for new clients. Interrante stated the Accela would like for the SNUG board to propose three values of our organization that could be integrated into the Accela community at the Regional user level. Accela would like for SNUG to become co-leads for their 7 regional user groups. Martinez and Interrante are currently serving on the Accela User group Advisory Committee and will report as information is available. This committee meets in person at the end of February which will require travel for Martinez and Interrante.

Interrante also reported that Springbrook Software will not hold a conference in May this year as previously been stated. Accela has stated that Springbrook Software clients may receive a discount for Accela conference registration. That discount has not been determined. The Board requested that Barrett review the current SNUG bylaws and report at the February meeting details regarding the Annual Meeting and SNUG Board election process.

Membership: Barrett reported that Springbrook Software has two more payments for a total of 23 new members. The membership dues will be reflected in the 2016 financials.

A discussion ensued regarding a dues increase for 2016. After discussion, board agreed not to increase dues at this time.

Nominations: Interrante reported that Pam Arends-King has resigned from the SNUG Board due to a new job opportunity. She stated that she may have two possible candidates to fill the vacant board position. The board requested to table the nomination and vacant position discussion until the February Board meeting.

There was no additional old business and no new business.

The next meeting will be February 11, 2016 at 8:00 am (Pacific Time) via conference call.

The meeting adjourned at 9:03 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stacey Barrett".

Stacey Barrett
SNUG Association Manager