



## Minutes of the Springbrook National Users Group Board of Directors Meeting

October 13, 2016 | 4:45 pm (PST)

The meeting of the Springbrook National Users Group (SNUG) Board of Directors was called to order on October 13 2016 at 8:10 am Pacific Time by President Julie Interrante. Other board members present were Sean Tran, Hubert Wenzel, Art Martinez, Steve Corbeille and Stacey Barrett (staff).

**Guests:** Sharon Talkington, Jaime Nawrocki and Nam Ha

### **Approval of Consent Agenda/Additional Agenda Items**

President Interrante requested if there were any changes to the agenda previously emailed out to the board for the meeting.

- Approval of September 8, 2016 Board Meeting Minutes
- Approval of September 2016 Month End Financial Statement

A motion and second was made to approve the consent agenda as presented. The motion was unanimously approved.

### **Accela**

A discussion ensued regarding members discussing the possibility of changing software companies. Martinez will follow up with Angela Langston at Accela regarding their concerns.

Interrante reported that we have not received any report from Accela regarding the Service Level Agreement or membership list for SoftRight and KVS.

Barrett reported that she is still working with the attorney for the Source Code agreement.

### **Membership**

No new members or expired members to report.

### **SNUG Branding**

A discussion ensued regarding SNUG rebranding. The board agreed that Accela National User Group (ANUG) was the best choice. Barrett noted that with a name change they would need review the current mission and update date it. It was consensus of the board to review the mission statement and schedule the announcement of both the name and mission to members in January 2017.

Ha, Talkington, and Nawrocki joined the conference call at 8:40 am.

### **Accela**

A discussion ensued regarding the follow up with requests to Accela from the SNUG board. Talkington gave the following report:

- Ha provided SNUG with the key contacts for Accela Finance & Administration Support Leadership Team to help with user's support questions. Barrett reported that this information was sent to members and posted on the SNUG website.
- Talkington reported that she will work with Barrett on a list of KVS and SoftRight users. Talkington noted that there are currently 235 KVS users and 130 SoftRight users. She noted that SoftRight users are still on the old platform.
- Ha reported that he will continue to send a copy of all user communication from Accela to Barrett for her to send out to SNUG members.

Ha, Talkington, and Nawrocki left the conference call at 8:50 am.

There was no additional old business and no new business.

The next meeting will be November 10, 2016 at 8:00 am (PST).

The meeting adjourned at 8:52 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stacey Barrett".

Stacey Barrett  
SNUG Association Manager