



Minutes of the Springbrook National Users Group Board of Directors Meeting

October 8, 2015 | 8:00 am (PST)

The meeting of the Springbrook National Users Group (SNUG) Board of Directors was called to order on October 8, 2015 at 8:08 am Pacific Time by President Julie Interrante. Other board members present were Hubert Wenzel, Pam Arends-King, Art Martinez, Steve Corbeille, Heidi Bova, Rhetta Hogan and Stacey Barrett (staff).

Guests: Debbie Ramirez and Rochelle Blindauer

Approval of September Board Meeting Minutes: After review of the previous meetings minutes, a motion was made to accept the September 10, 2015 board minutes as presented. The motion was seconded and unanimously approved.

September 2015 Month End Financial Statement: Bova inquired about the SNUG's cashflow for the remainder of the year. Barrett reported that SNUG is waiting for a membership dues check from Springbrook. If not received by the end of the month, staff will transfer money from reserves to cover the remainder of the operating expenses for 2015. A motion was made to accept the September 2015 SNUG month end financials as presented. The motion was seconded and unanimously approved.

2016 Draft Budget: Hogan presented the 2016 draft budget. A discussion ensued regarding the budget. Hogan, Wenzel and Barrett will include the following revisions and present at the next board meeting.

1. Include additional money in board expense for the 2016 Accela Conference.

Membership: Barrett reported that Springbrook Software has finalized the list of new clients for 2014 and the \$4200 has been transferred from Misc income to membership income on the September financials.

Newsletter: No report.

Advertising/Sponsorship: No report.

Website

Forums/Listserv: No activity.

Job Posting: Barrett will announce the job postings to members in an email blast.

Springbrook Software/Accela

Interrante reported there was a conference call with Accela regarding SNUG coordinating the regional usergroups. She noted that Accela requested that SNUG provide a proposal of how we would coordinate the usergroups.

Source Code: Interrante reported that Springbrook/Accela's legal department is working creating a new contract.

There was no additional old business and no new business.

The next meeting will be November 12, 2015 at 8:00 am (Pacific Time) via conference call.

The meeting adjourned at 8:58 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stacey Barrett".

Stacey Barrett
SNUG Association Manager